

**Minutes of Meeting of the Parochial Church Council Tuesday 2<sup>nd</sup> May, 2023  
at 7.30 pm at Rydalmere with kind permission of Kay & Derek Old.**

Present: Mr D. Old Lay-chairman, Mr C McCann, Treasurer, Mrs A. Newman, Secretary, Mrs K Old, Mrs C McCann, Mr P Closier, Mrs A Church Churchwarden, Mr T Hill, Mrs J Hill, Mrs C Doran. Apologies for absence: Mr C. Church, Mrs H Sinkinson, Mrs L Fraser, Ms J.Waker, Mrs M Freeland,

<p>1. Minutes of the last Committee Meeting were approved and signed as a correct record by Derek Old, Lay- Chairman Proposed: CD Seconded: PC</p> <p>Mrs. M Freeland has sent her apologies and has decided to resign due to ill health. She still is very willing to help out at fund raising events when she is able. Her presence and wealth of experience at meetings will be missed particularly because she had served as secretary between 2013 and 2022.</p> <p><b>2. Matters Arising</b></p> <ul style="list-style-type: none"> <li>• Ride and Stride £120 returned to the fabric fund - Christopher will move this money to the fabric fund</li>   <li>• Hazelbury Bryan &amp; the Hillside Parishes Church Patrons The Executors of FN Kent, Bishop of Salisbury, Mr George Pitt Rivers, S.D.B.P. (Salisbury Diocesan Board of Patronage), The Duke of Northumberland (will step down once the vicar has been appointed) They usually take it in turns to present a candidate to the Bishop. I believe the next turn is by the Salisbury Diocesan Board of Patronage. The link member is John Waldsax. AN will make contact once the details of the stabilization project are finalized</li>   <li>• Quiz evening - 60 people took part. Thank you to Michael &amp; Lucinda Fazer, Malcolm Wilson &amp; Fiona Closier who worked hard to advertise, created questions, acted as Quiz master and washed &amp; cleared up. £889 raised for the fabric fund.</li>   <li>• Update on memorial for Rev Ronald Martyn - Alice is still in communication with the diocese and Rev. Martyn's grandson about whether they want to go for faculty to try and get a memorial stone in the church or in the graveyard. Awaiting further details.</li> </ul>	<p>Items to follow up on</p> <p>AN</p> <p>CM</p> <p>AN</p> <p>AN</p> <p>AN</p> <p>AC</p>
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<ul style="list-style-type: none"> <li>• Blackmore Vale Ministry group - Option A is now the legal entity for the (the larger of the unit of churches). A group ministry [to be known as "The XXXXXXXX Group Ministry"] shall be established for the benefice of Hazelbury Bryan and the Hillside Parishes, the benefice of Spire Hill and the benefice of Okeford in the diocese of Salisbury. Ibberton PCC and the majority of churches in our benefice voted for option B. - Vicars post now being advertised - more details later</li> <li>• Incumbent and Churchwardens' Trust - vested in the Diocesan Board of Finance (DBF). The object for the trust is any capital ecclesiastical project within the parish. The Trust had a value of £21,797.78 on 31/12/22</li> </ul> <p><b>Approved:</b> The PCC approve the release £xx or wind up the Incumbent and Churchwardens' Trust to support the stabilization of St. Eustace Church, Ibberton. This will be done via email if needed immediately when / if the stabilizing goes ahead.</p> <p>Proposer JH Seconder CM</p> <p>PCC minutes copy to be sent to Mrs Elizabeth (Liz) Wallis to be discussed at the next meeting of the Finance Committee</p> <p><b>Approved:</b> To open a new deposit account to transfer the investments from the Incumbent and Churchwardens' Trust Fund</p> <p>Proposer CD Seconder CM</p> <p>AC will make enquiries with the bank regarding a 30 day / deposit account?</p> <ul style="list-style-type: none"> <li>• Calendar - Church / Ibberton throughout the year - Michael Newman will take photographs of the Church throughout the year to create a calendar / Christmas cards / notelets 30 @ £14.50 per calendar. - It was decided to not go ahead with this project due to the cost and limited market.</li> </ul> <p><b>3. Churchwardens report</b></p> <p>All agreed that the documents below can be deposited in the Dorset History Centre. The accounts documents will be retained in the village with CM</p> <p>6/5/1999 Porch Notice board kindly donated by the Aplin family (previous residents of Ibberton with some members buried in the church yard) some of whom now live in America</p> <p>Renewal of the Roof Lead Valley Gullies 2002 / 2003</p> <p>2008 Registration of title to St Eustace's Church</p> <p>2008 Repair of the Western most window in the North Aisle</p> <p>26/3/2009 Refurbishment of Frontal to commemorate the Centenary of the church restoration in 1909</p>	<p>AN</p> <p>AC</p> <p>AN</p>
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Faculty 6/5/2014 Repair of the minute hand to the clock and the installation of automatic winding.  
 Faculty 22/5/2019 Removal of and disposal of existing harmonium and replacement with a clavinova  
 Quinquennial Inspection Report October 2005  
 Quinquennial Inspection Report 5th April 2011 x 3  
 Quinquennial Inspection Report 19th April, 2016  
 Faculty 17/3/82 Restoration of the four bells of the church.

- Preparations are being made advertise and interview for a house of duty minister for the Benefice of Hazelbury Bryan and the Hillside Parishes

Church Times advert dates: 19th and 26th May 2023

Closing date: Thursday 15th June

Shortlisting: Wednesday evening, 21st June

Visit and Interview: 4th and 5th July

The understanding is that the successful person will probably be in post perhaps in early Autumn. Each PCC has been asked to provide one person to attend the interviews, AC will be attending on behalf of St. Eustace. (email permission sort from PCC)

AC

- Accompanying hymns when JW is busy - AN has checked with Tim Heaton, Rural Dean, about using recorded music in church from an iphone. As long as we own the hymn/song books we can play the music in this way. Hazelbury Bryan have purchased a wireless speaker - AN has provided a simple wired speaker which is in the wardrobe - she will try out a simple wireless speaker she owns next time music is required.

AN

**4. Treasurer's report**

- Update on finances.

At year end the accounts were showing a deficit budget of £1,500. CM explained that this is related to the change of electric meters, earlier in 2022, from three units to one, including the addition of a smart meter. It does not appear that the readings have been collected. CM is investigating this situation with the electric company and expects a large rebate. Another reason for the deficit is that in 2021 the share was not paid in full but in 2022 it was. At the moment the PCC has access to £9,000

CM

- Presentation of audited accounts and annual report

**Approved by PCC**

Proposed PC

Seconded AC

<p>Audited PCC accounts and annual report for previous year to 31 Dec have been signed and will be displayed in the church on Monday 15<sup>th</sup> May - at least 7 days before the APCM.</p>	AN
<p>The Return of Parish Finance online Parish Return now needs to be completed by 31 July 2023 following APCC AGM on Monday 22<sup>nd</sup> May. These accounts will be used when grants are applied for the building work later this year.</p>	AN
<ul style="list-style-type: none"> <li>Parish Giving update</li> </ul> <p>AN has created a leaflet to explain Parish Giving interested parties (based on a copy from Anna Hardy) that will be launched at AGM on Tuesday 22<sup>nd</sup> May. All money from Parish Giving will be used to pay the Share and the church running costs. Anna Hardy, Diocese Giving Advisor, will be the guest speaker at the APCC to explain about the Parish Giving Scheme to all who attend. This leaflet will be placed on the Ibberton Village Hall web site on a page dedicated to St. Eustace Church and on St Eustace - a church near your web site.</p>	AN
<p><b>Reminder of dates Lead up to APCC AGM</b></p>	
<ol style="list-style-type: none"> <li>Revision Completed not less than 15 days and not more than 28 days before the APCM and Churchwardens meeting) Saturday 6<sup>th</sup> May</li> <li>Revised Roll displayed in church for checking by church members for not less than 14 days before the APCM Sunday 7<sup>th</sup> May</li> <li>Notice of APCM displayed in church for 2 Sundays before APCM</li> </ol>	
<p>Monday 1<sup>st</sup> May</p>	
<ol style="list-style-type: none"> <li>Notice of Parishioners' Meeting to elect the church wardens displayed in church including 2 Sundays before the APCM Monday 1<sup>st</sup> May</li> <li>Audited PCC accounts for previous year to 31 Dec signed and displayed in the church - at least 7 days before the APCM Monday 15<sup>th</sup> May</li> <li>Written nominations for candidates for church wardens before the meeting Monday 15<sup>th</sup> May</li> <li>Nominations for election of lay members of PCC (Deanery Synod every 3 years at meeting or before in writing) Monday 15<sup>th</sup> May</li> </ol>	AN
<p>APCM must be held no later than 31 May Monday 22<sup>nd</sup> May - followed by new PCC meeting</p>	AN
<ul style="list-style-type: none"> <li>Proposed Agenda for the APCM - document attached</li> </ul> <p>Anna Hardy, Diocese Giving Advisor, will be the guest speaker to explain about the Parish Giving Scheme</p> <p>N.B new PCC will meet following the APCM - members of the community will leave at this point - update on stabilization project - need to discuss the fete</p>	
<p><b>5. Update on Stabilising Project</b> Test pits Report was shared prior to the meeting.</p>	

- After some discussion about the findings and possible solutions it was suggested that AN would arrange a site meeting with DAC and the structural engineer on a Friday so that PC and others can be involved with the discussion of the way forward. AN & PC will work jointly on deciding the way forward.

Following this meeting the results will be shared with the PCC, as soon as possible, so the Faculty application can be made - items to complete -

### **N.B. The faculty procedure**

(Please note that below is a simplified rundown)

- i. PCC is to discuss the findings and recommendations from the structural engineer, taking into account DAC advice.
- ii. PCC is to agree the recommendations within the report and the commissioning of the specification and schedule of works - schemes that are successful as regards acquiring permission from the Chancellor and acquiring grants are those that employ their architect- Marcus Chantrey director benjamin+beauchamp architects ltd - this document which incorporates general builders works and the structural components. The preparation of this document by them will assist us in discharging our H&S obligations meanwhile the preparation of the document will allow the works to be properly tendered to say 3 contractors. This approach will place the PCC in the best position to secure any external funding if needed. The same documents can also be used to obtain the faculty. This would cost a maximum of £750 of time charged work.
- iii. Once agreed, the current faculty application is to be compiled and the statement of significance and need updated, ready for presentation to the DAC and statutory amenity societies.
- iv. Once formal DAC and statutory advice has been gathered, petition the Chancellor for faculty permission and display public notices.
- v. Apply for grants and commence works when ready.
- vi. Concurrent activities
  - a) Organise and research fundraising opportunities.
  - b) Engage with local community on the project.
  - c) Engage with the local planning authority regarding potential need for planning permission (only if external changes are to be made to the church which will be dependent on recommendations and schedule of works)

The PCC will revisit when the project details are confirmed and then - **Approve:**  
To instruct the architects to produce a Specification and Schedule of works and for this to be uploaded and submitted to complete St. Eustace Churches application for a faculty (this hopefully can be approved on Monday 22<sup>nd</sup> May)

Proposer  
Seconder

An open meeting for the whole community was arranged for Wednesday 31st May @ 6.30pm the Archdeacon Penny of Sherborne & Mr Daniel Crooke BA (Hons), MSc DAC Secretary / Church Buildings Officer Salisbury Diocese would have been present. This would have been an opportunity for everyone to hear about the proposed project to stabilise the North Aisle of St Eustace Church. In view of the request for an additional site meeting with DAC, structural engineer and PC / others, this will be delayed. The fabric fund leaflet that AC created will be available for people to take away.

**Fees so far**

Visit + report Structural Engineer	£450
Digging of the test pits	£792.00
Test pit report	£450
Total	£1,692

Second opinion/quote from <http://www.minervaconservation.com/about>  
All costs include scaffold, access and materials and are subject to VAT  
A document 'Spreadsheet of quotes showing the possible impact of grants' was shared with the PCC  
Geobear - underpinning <https://www.geobear.co.uk/> Quote attached to email  
Soakaway / drainage quote - awaiting this from R Moore

AO/PC

**6. Church yard maintenance**

Plans - paths / moss / sweeping - Would it be an idea to purchase a yard broom to be kept in the church? It was decided that this item was not necessary because a blower is better to use.  
Grass / wild flowers - AO has very kindly offered to cut the church yard twice a year and will gather a group of people to help him when the appropriate occasion occurs PC will work with AO

AN

**7. Diversifying the uses/income of the Church**

- <https://champing.co.uk/what-is-champing/>

AN will find out more about the possibilities - the PCC will probably revisit this in 2024 when the stabilization project is finalized.

Needed - composting toilet (faculty required & water standpipe with a lockable plate) <https://www.weehooses.com/product-page/deluxe-compost-toilet>

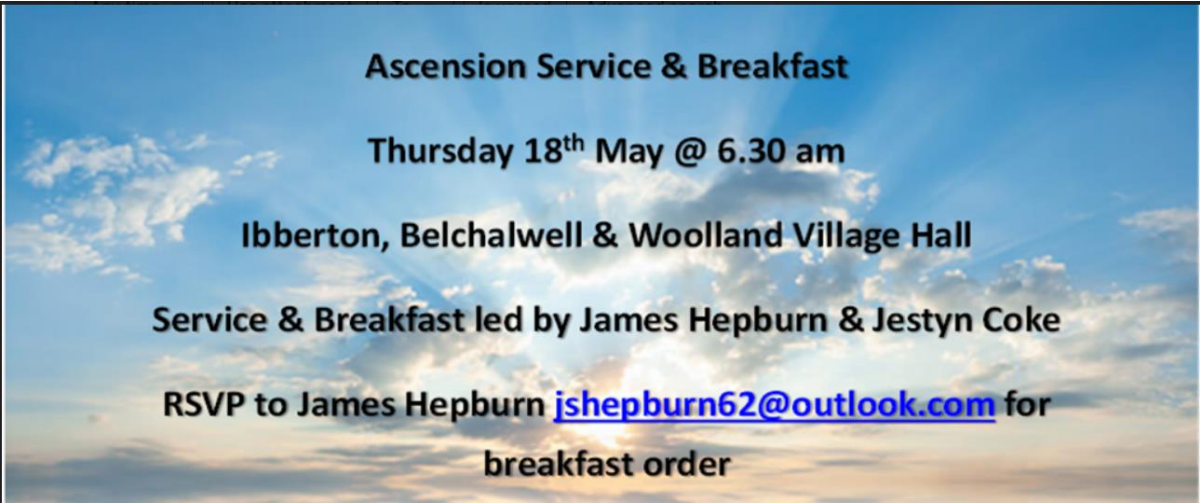
Insurance - if we offer accommodation through the Champing Scheme, we will be covered by the church insurance

- To supply a stand pipe outside the church grounds

Southern Water - starting price £34,320

AN

<p>R Moore <span style="float: right;">£30,000 (grants are available but not to cover the total cost!!)</span></p> <p>The PCC agreed that installing a water supply for the church is not viable AN has donated to the church an aqua roll drum with handle, stand and tap holds 40 litres plus kettle, cups, teaspoons, washing up bowl, plastic glasses, tray, large plate for biscuits, etc. to enable refreshments to be provided following services.</p> <p><b>8. Fundraising Update</b></p> <ul style="list-style-type: none"> <li>• Hillside Parishes Fete Saturday 5<sup>th</sup> August,2023 - insurance cover arranged at no extra cost. There will be a meeting in the Hall for the three parish groups May/ June - date to be confirmed - AN will approach AO if we can use 2 of his fields - one for parking and the other for a dog show.</li> <li>• Safari Supper Saturday 7<sup>th</sup> October - kindly being organised by Fiona Closier on behalf of the PCC - Thank you Fiona</li> <li>• Halloween Party Fun Saturday 28<sup>th</sup> October - Church Insurance will cover bonfire / fireworks etc. at no extra cost. It was decided that this would now become a bonfire party. It might be an idea to change the date to Saturday 4<sup>th</sup> November - perhaps to make a guy during the day? This will be discussed at the next PCC meeting.</li> <li>• No further ideas where suggested</li> </ul> <p><b>Any Other Business</b></p> <p><b>Wedding / Baptism services</b> - for information</p> <p>21st May 2023 12pm - christening of Charlotte Closier's son Clem (taken by Angela).</p> <p>1st July 2023 11am - christening of son of Natalie Jeremiah (taken by Chris J) - ditto -</p> <p>1st July 2023 4pm - wedding of Malaika and Tom (taken by Chris K)</p> <p>25th May 2024 - wedding of Charlotte Closier (tbc)</p> <p>1st June 2024 - wedding of Meredith Holmes (tbc)</p> <p>AN has created a template for the Family Service so 15 copies are now available in the church</p> <p><b>Date of next meeting - Monday 22nd May AGM @ the Village Hall 7.30pm followed by a PCC meeting</b></p> <ul style="list-style-type: none"> <li>- update on stabilization project?</li> <li>- need to discuss the fete? - next meeting July ??</li> </ul>	<p>AC</p> <p>AN</p>
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**Ascension Service & Breakfast**

**Thursday 18<sup>th</sup> May @ 6.30 am**

**Ibberton, Belchalwell & Woolland Village Hall**

**Service & Breakfast led by James Hepburn & Jestyn Coke**

**RSVP to James Hepburn [jshepburn62@outlook.com](mailto:jshepburn62@outlook.com) for  
breakfast order**