

## **Annual Report 2023**

### **Trustees Chairman's Report: HY**

In 2023 the hall was fortunate in being awarded a National Lottery Community Grant which is now being used in this meeting. Film shows now take place, both family during half term and adult, one in the autumn and spring. This is part of our charity objective to provide events that bring the community together. The film shows cover the cost of hiring/licence to show and also because the hall is able to take advantage of the new alcohol licence to have a bar. The hall now owns 98 tumblers and 96 wine glasses which means we can purchase alcohol from various places and sources keeping the prices down. These glasses are now available for hire.

During the summer BBQ Derek Old, former trustee, chairman, treasurer and bookings secretary was presented with a hardwood bench with plaque which is now under the HolmOak tree on a surface kindly installed by JF.

JF, JH & AN were thanked especially for all their hard work over the year.

### **Treasurer's Report JH**

- Approval of Accounts for year ended December 31, 2023 Operating surplus with the bench purchase & installation deficit £319.16, without bench surplus £201.84 CCLA deposit account – interest account now paying 5.1025% = £50 per month Electric Contact for two years (August 2022 new contract) increased by 40% – will receive £500 SSE Recovery Fund Payment from government as relief on oil payment for Charities Two replacement LED electric lighting tracks installed following failure of the originals installed in 2001 – All LED lights now installed in the hall. Replacement of bolts in the roof – bolts purchased 96 Tumblers and 96 Wine glasses purchased – available for hire
- Appointment of Independent Examiner – Graham Dykes has agreed to conduct this for 2024 accounts – Annette will arrange for a bottle of wine for a thank you
- Changes to financial policies proposed: Approve use of a contactless device from Square to allow card receipts (but not payments) for fundraising events. The Square device is not a new bank account but links to the existing Village Hall current account at Lloyds Bank. Approve requirements that need to be met before refunds for fundraising or other hiring events are made.

Suggested factors to AN include the following: Cancellation occurs prior to the date of the event Village Hall has not incurred costs in relation to the event. Amend the invoice to reflect this – N.B. Hiring cancelled: If the Hirer wishes to cancel the booking refunds are at the Trustees' / Committee discretion. Please refer to your hiring agreement for further booking terms and conditions. Planned expenditure for 2023 – later in meeting

- Insurance company concerned about the advisory on the electric check due in 2026 – replace plastic meter box with metal ( plastic meter boxes might combust quicker than metal – the location

## IBBERTON, BELCHALWELL & WOOLLAND VILLAGE HALL

Reg. Charity No. 1095817

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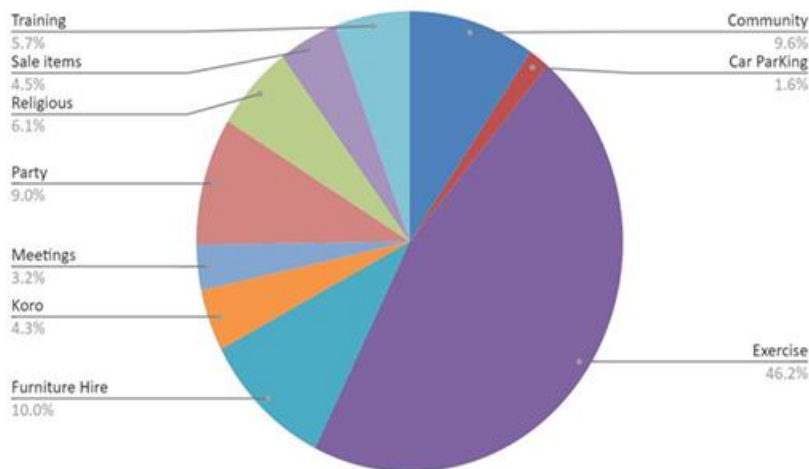
situated in fire exit area). AN will ask for a quote to replace plastic meter box with metal to consider in following meetings

Approval for Accounts Proposed JL Seconded SE 5.

### Bookings Report AN

- Regular hirings – parties, meetings, Stretch and Tone, Pilates, church, etc

SUM of Treasurer confirmation



Training venue for Koru, Affinity Trust, Rose Engineering 6. . Bullbarrow Fellowship now have purchased a chapel near the leader's home – no longer going to hire Koro have no plans to hire at the moment Rose Engineering have booked of a course in May

### Maintenance report AN

- Fire extinguishers – checked in January 2024
- Safely lighting check / smoke detector log - monthly
- PAT test – visual inspection of electrical equipment all will be checked at 6 yearly electric check (24/2/2021 last checked)
- Inventory hall equipment – 10 older chairs to be disposed of – try and sell otherwise give away JF has very kindly replaced the bolts on the roof overlooking the field and kitchen roof – the washers had degraded and water was leaking through the roof on to the wooden floor. All is dry at the moment. JF has repair of back door with a plastic sheet. The shed door is leaking OY is going to look and see if he has some share metal to keep the AN water away from the door. AN will try again to treat the moss – used washing powder last year!

Adoption of reports Proposed JH Seconded HY

See: Annual Accounts 2023