

**Minutes of Meeting of the Parochial Church Council Sunday 3rd July, 2022
12 noon following Holy Communion in the Church**

Present: Mr D. Old, Chairman, Mrs A Church & Mrs J Hill, Churchwardens, Mr C McCann, Treasurer, Mrs A. Newman, Secretary, Mr T Hill, Mrs K Old, Mr C Church, Mrs C McCann, Mrs J Walker, Mrs H Sinkinson, Apologies Mrs C Doran, Mrs M Freeland, Mrs L Fraser, Mr P Closier

<p>1. Apologies for absence - Mary Freeland & Caroline Doran</p> <p>2. Minutes of the last Committee Meeting were approved and signed as a correct record by Derek Old, Lay- Chairman Proposed: KO Seconded: AN</p>	DO
<p>3. Matters arising</p> <ul style="list-style-type: none"> • Risk Assessment update - required every 5 years - Annette will undertake this using the Ecclesiastical Risk Assessment for Small Churches • Quinquennial Report - later on the agenda • Independent Examiner - Alice will approach James Hopkins of Church Farm House <p>Fete & Family Dog Show update - date Saturday 6th August 3 pm Donations - received at the hall Friday 5th August 6pm onwards Cakes, etc to sell and for teas, Groceries Plants Gifts Books Toys Bric-a-brac - not electricals please or recycling items Prizes for games Raffle Bottles - any kind for bottle tombola Wine for raffle & side stall (find the wine bottle) Help on the morning from 9.30 am, on stalls (only for ½ an hour or longer) to tidy up afterwards 1 marquee in field with dog show and 2 smaller marquees on grass beside the shed 18 people from Woolland, 15 people from Belchalwell, 13 people from Ibberton</p>	AN
<p>4. Policies - All to be stored in a folder on the entry table - accounts can be placed in there prior to AGM. Reviewed annually at AGM.</p> <ul style="list-style-type: none"> • Safeguarding for children and young people policy - Alice signed this following the meeting N.B. since the meeting an additional safeguarding policy for safeguarding adults who may be at risk has been added to the folder which Alice has signed. In addition, her certificate for the Basic Safeguarding course is included, along with one for 	AN

Annette. Annette is going to ask Christopher if she may purchase for the church

<https://www.chpublishing.co.uk/books/9780715111383/parish-safeguarding-handbook> as suggested in the safeguarding guidance

N.B. Following the meeting an additional policy is required 'Parish Policy Statement for Safeguarding Adults who may be at Risk' This is now placed in the folder and signed by Alice. The PCC have been sent a copy.

- Health & Safety - coconut matting in the side aisle curling back (going to turn the carpet over and see if it helps) & green damp on floor (whoever is available) - who will be responsible? Annette will be responsible and undertake Risk assessment small churches to complete. First aid - Caroline Doran will be approached. N.B Caroline is happy to take on this role.
- Risk assessment - Annette Newman
- Data Protection - appoint PCC member - Annette Newman

5. Churchwardens Report

Nothing to report

AC &
JH

6. Quinquennial Inspection Structural engineer report - movement - discuss at the next meeting

DO

- Asbestos - report?
- Roof repairs - missing tiles - checked by Derek and Andy
- clear gullies, unblock down pipes, extend one down pipe too short - Derek and Martin have cleaned gullies/gutters/downpipes and checked the roof
- masonry repairs - Derek is undertaking this gradually
- tower condition report - discuss at the next meeting
- conservator's assessment detached monument - discuss at the next meeting

Annette will scan in report and send to PCC

7. Parish Magazine - (Taken from latest Pew Sheet - attached) - We intend to re-start the Magazine in September. Most parts of the procedure for this are in place. However, we have the problem that the lady who was going to help put the component parts of the Magazine together is about to put her house on the market, so unfortunately, she will not now be available. We desperately need someone with computer skills to help in what is a joint effort by a

DO

number of people to put the Magazine together. - update following the recent churchwardens meeting - the first magazine will be distributed in September - £0.75 a month £8 a year - cover will be printed professional and the rest will be printed by the Benefice in the new church room and Hazelbury Bryan (building to be completed by September) Notices to be sent to susie@partway.org by 14th August

8. Update on Finances We have about £13,000 in the bank but have not paid our second share payment yet. Gardens open at Manor House Farm raised £300. Annette will thank Fiona.

9. Energy Survey

- electricity supply - update on electric meters - electrical report undertaken 2021. Alice and Christopher are in discussion with SSE and electrical contractors to simplify the three-meter situation and follow up on the electrical report recommendations. (Three standing charges to pay - £400 ish a year!) A smart meter hopefully will be fitted at the same time so no meter readings will be necessary in the future. They will report back to the next meeting progress that has been made.
- travel expenses - no travel expenses are paid to clergy at the moment unless they come from out of the benefice. This has not happened yet.

10. Fairer Share - Annette has turned this form into an online form. <https://forms.gle/nvi9zKZ4F3zP7RZi9> This will enable be PCC to in put their own opinions as to the possible way forward. She will then share the results with the rest of the PCC before the online form is completed by 31st July. Please can this be completed by 13th July to give time for the results to be sent to all PCC and a completed draft form for the Diocese to be completed and agreed by 31st July. At the moment the share assessment (clergy fees for the Deanery) is calculated

- **The annual budget for share assessment**
- **A three-year rolling average membership for each parish**

Part A: Membership Count

OPTION 1 - Create a list of church members (aged 18 years and over) and enter count in Box A

OR Count Form

CM

CM/A
C

AN

OPTION 2 - Do a physical count of attendees (aged 18 years and over) on the five Sundays in May (1st-29th), once completed enter this number in Box A, we have provided a form for this should you need it, click the link to the count form.

• **The category each parish has selected for itself**

Category C Whilst not amongst the least favourably placed, the members are generally less likely to be less able to pay than most

• **The number of establishment posts in the benefice**

Number of services is not a factor accounted for

Christopher mentioned that the figure is about 70% of churches current income at the moment. The income needs to include maintenance. Discussion followed about the possibility of creating a building maintenance charity. It was felt that some people within the parish would just like to help finance the building and its continuance and not the clergy. Due to the fairer share lacking transparency as to how the final figure a parish is required to pay is calculated and whether it directly only pays the deanery clergy or finances the Diocese of Salisbury. Christopher will investigate the possibility of doing this and will report back at the next meeting.

- Cleaning rota - some months have no volunteers at the moment - Annette will approach Fiona and asked her if she is still happy to clean the church. Hazel has asked to change her January clean to September. This leaves January, June, November without anyone at the moment. Kay cleans to brass regularly. Dusting and vacuuming and a bit of polish is required. All materials are in the right-hand draw of the wardrobe or under the vestry table. Please can you empty the rubbish bin in the vestry and take it home. At the moment Rosemary and Hazel, Annette, Janis & Tom, Lucinda & Caroline, Mary and Kay clean the church within the year.

11. Fund raising

- Hillside Parishes Fete Saturday 6 August - volunteers for 30 - 45-minute slot on a stall - donations, offers of help on a stall, Saturday morning, tidying up after? Friday 5 August, 6 pm at the Hall to collect/bring donations - mentioned previously
- Tour of Britain Teas - Saturday 10 September - it was agreed to sell cake, etc and soft drinks from bottles in the large layby on the top of the hill during the afternoon. Requests for help and cakes, etc will be sent out to the

parish closer to the time. Ordered from Dykes in Stalbridge, on sale or return, 2 boxes of 6 bottles Belvoir Elderflower Presse and 3 other flavours (just 1 box of each-6 bottles), apple and orange juice.

- Saturday 15 October Harvest Supper - discuss this at the next meeting
- Ride and Stride Saturday 10th September - Dorset Historic Churches Trust - ride / leaflets - it was decided to leave this year because it falls in the same day as the Tour of Britain race. If anybody would like to ride or walk to a few churches that day and find sponsors to support them. The church would receive 50% of the proceeds. Forms are available from Annette. N.B Following the meeting, upon reading through the detail's, visits can be made to churches at any point between 4th to 10th September. A just giving page has been set up <https://www.justgiving.com/fundraising/ibbertonsteustace> Anybody who would like to be involved please send names to Annette to be added to the site - even if you just visit another church by walking, cycling you can be sponsored. The church will be open on Saturday 10th September with a notice inside welcoming visitors but no refreshments at the moment.
- Flower windows
Lucy, Annette, Gina, Val, Rosemary, Kay, Caroline, Lucinda, Fiona, Jenny, Janis and Debbie have window ledges.

4 Any Other Business

Nicholas Hadaway has been in touch with Derek via email about placing a memorial in the church yard to his grandfather Rev. Martin who was Rector of Ibberton between 1960-68. Although he died in the parish his body was given to science. Rev. Martin's wife ashes are buried in the church yard. Derek will correspond with Nicholas about the way forward.

DO

5 Date of next meeting Rydalmere 7.30 pm on Monday 29th August.

6 Meeting closed at 1.00 pm