

**Minutes of Meeting of the Parochial Church Council Friday 2nd December 2022  
at 7.30 pm at Rydalmere with kind permission of Kay & Derek Old.**

**Present:** Mr D. Old Lay-chairman, Mrs J Hill, Mr C McCann, Treasurer, Mrs A. Newman, Secretary, Mr T Hill, Mrs K Old, Mrs C McCann, Mrs L Fraser Mrs C Doran Mrs M Freeland, Mrs A Church

**Apologies for absence:** Mr C. Church, Mr P Closier, Ms J.Waker, Mrs H Sinkinson

<p>1. Minutes of the last Committee Meeting were approved and signed as a correct record by Derek Old, Lay- Chairman Proposed: KO Seconded: JH</p>	DO
<p>2. Matters Arising</p> <ul style="list-style-type: none"> <li>• Quinquennial Report - later in agenda</li> <li>• Independent Examiner <ul style="list-style-type: none"> <li>- Roy Allingham from Belchalwell has kindly agreed to take on this role.</li> </ul> </li> <li>• All PCC documents now store online in a google document drive (backed up on a hard drive) - link has been shared with the PCC</li> <li>• Electric meters installed - at a cost of £906.25 the installation includes a smart meter. <ul style="list-style-type: none"> <li>- Christopher has arranged the electric payment to be made by direct debit so this will save some money.</li> <li>- Thank you, Derek, for sorting out the flood lighting and purchasing a new bulb</li> </ul> </li> <li>• £3,000 of share paid <ul style="list-style-type: none"> <li>- final payment to be made by 16<sup>th</sup> January all agreed to make the payment of £3,300. £11,000 left in the bank account.</li> </ul> </li> <li>• Tour of Britain cancelled due to Queen's death - no cake stall</li> <li>• Ride and Stride raised £240 <ul style="list-style-type: none"> <li>- the half that should be returned to the Church has not yet arrived - Annette will make enquires. The proceeds will be deposited in the Fabric Fund</li> </ul> </li> <li>• Gift aid envelopes printed and being used</li> <li>• Christmas order of service is available to use this year <ul style="list-style-type: none"> <li>- this has now been changed and updated</li> <li>- Lucinda and Caroline will decorate the Church on Thursday 8<sup>th</sup> December for the service the following day. Floral arrangements will be for Christmas Day. Instead, candles will be placed on the window ledges.</li> </ul> </li> <li>• Benefice profile nearly completed then clergy position will be advertised <ul style="list-style-type: none"> <li>- still awaiting progress</li> </ul> </li> <li>• Harvest Supper - 33 people attended £500 raised - Thank you all who donated food. The Church Produce was donated to the Vale Pantry in Sturminster Newton - Was</li> </ul>	AN
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the collection money sent to the Weldmar Hospice Care Trust?

- Designated collection for Harvest - it was placed in the church fund instead. Discussions as to the charities the church will support will be discussed in the new year.
- The PCC are reminded that insurance cover should be index-linked?
  - Checked by Christopher - our policy is index-linked
- Jenny Parsons and Debbie Aldous have asked if other people can now take on the font & pulpit flower arrangements, they will both be thanked for their long contribution and beautiful arrangements (Fiona & Lucy have kindly agreed to do this to decorate these spaces) - While Alice will be responsible for the window by the altar and Judith the porch

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### 3. Churchwardens report

- Readings - Derek is responsible
- Update on Benefice
  - possible vicar - profile is complete Jestyn is to visit Salisbury Cathedral to discuss the matter
- Update on Children's Sunday Club
  - despite publicising the club only a few families attended so it is with regret that the club will close. Instead at Christmas, Easter and Harvest a special children's item will be included in the regular service
- New children's area in the church
  - a box, play matting and toys are now located in the side aisle at the rear. Freddie enjoys visiting the area during the service much to the relief of Alice! Thank you Alice & Annette for organising this area.
- New Instagram account [steustace\\_ibberton](#)
  - now displayed on the Church Near you web site. Alice updates this regularly.

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### 4. Treasurers report

- Share payment 2022/23- reference made earlier
  - See attached document
- Share allocation 2023 Share Code: BL14IB  
Your Share allocation for 2023 is: £4,947.30  
Your Share allocation for 2022 was: £6,532.45  
This represents a: -24.27% decrease  
This considers any deployment changes in your benefice. - this figure will probably change when a house of duty minister is employed.

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- Forms to be completed

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**Statistics for Mission Return** including sections - Electoral Roll, Easter/Christmas statistics, October count of congregation, Arts of Worship in schools, Church at home, Worshipping Community, Fresh Expressions to be completed by 21 March, 2023

**Return of Parish Finance** including Churches, Incoming Resources - receipts, Regular Giver and Legacies, Resources Expended - payments, Cash and Investment Balances to be completed by 31 July 2023 **Both documents are accessed by [Parish Returns Online \(churchofengland.org\)](https://parishreturns.org)**

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- The PCC are reminded that insurance cover should be index-linked? - already discussed

- Insurance security update - New Smartwater stickers have been ordered to be displayed on church down pipes to show any unexpected visitors that the security treatment SMARTWATER has been applied to the lead on the roof. - evidence of treatment is displayed in the notice board (Derek has kindly painted the downpipes and barge boards with grey paint) - stickers have arrived but the downpipes have been too wet to apply yet  
The stained glass is already protected by stainless steel wiring - a requirement of the policy

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#### 5. Quinquennial Inspection

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- Derek has been working through the list any items he is able to undertake himself - repairing and painting the downpipes and bargeboards, the vestry door latch, masonry repairs etc Thank you for all your hard work.

Priorities - plan of action -

#### **Summary of Structural Condition from Quinquennial Survey 2021**

- 5.1 The roofs of the church were observed in fair condition but there are a few damaged tiles where prompt repair is required. - REPAIRED
- 5.2. The rainwater goods around the church are mostly in fair order but likely to require some redecoration towards the end of the quinquennium. One blocked downpipe on the southeast corner of the chancel needs urgent clearing,

minor repairs and adjustments are required elsewhere and some re-flaunching is required around the base of gulleys to ensure that water collected from the roofs is appropriately disposed of into the below ground drainage. Rainwater disposal improvements should be prioritised. - DEREK HAS BEEN WORKING ON THIS

- 5.3. Structurally, the church has been subject to movement in the past and whilst a number of the walls lean, my concerns relate primarily to the the north aisle where there is ongoing movement. The advice of a structural engineer now promptly needs to be sought as the church has some serious structural issues that need to be addressed. - STRUCTURAL ENGINEER REPORT NEEDED - visited on 1/2/22 - returning 3/12/22 with builder to discuss options.

It appears that the north aisle and its rear wall are walking away from the building causing damage to the window and stress cracks in the wall. Its closeness to the steep bank edge, that is showing signs of movement, is probably the cause. The remedial work will be expensive. A quick investigation into possible grants that are available indicates that the church needs to have already raised 50% of the possible cost of works before they can apply.

- 5.4. The leading and glass condition is good but the ferramenta condition is poor and the ironwork is causing damage to the stonework in which it is embedded. Ultimately these bars need to be carefully opened up, treated, possibly re-tipped, painted and then carefully repaired. The ferramenta is a rare survivor which significantly enhances the character of the building. - NEEDS CONSIDERATION
- 5.5. The condition of the tower is mostly good but two small patch repairs are required to the tower roof. To the tower stonework, some areas are quite eroded and repointing of open joints and stringcourses along with some stone repair/replacement is encouraged. Repairs are required to a small number of the stair treads. - NEEDS CONSIDERATION
- 5.6. Internally, the decorative failings are primarily caused by cement pointing externally. Plaster repairs and

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re-decoration is encouraged but the repointing of the walls outside needs to take place first and structural issues have to be resolved. - NEEDS CONSIDERATION ESPECIALLY MONUMENT CRACKING PROBABLY CAUSED BY A DECAYING IRON CRAMP. - Ask the



structural surveyor to examine

[https://drive.google.com/file/d/1PiHOoT\\_E4cvDdMWaV32XKrkVU72TVSxo/view?usp=sharing](https://drive.google.com/file/d/1PiHOoT_E4cvDdMWaV32XKrkVU72TVSxo/view?usp=sharing)

#### 6. Services pattern for the New Year

- Change of Evensong to morning service - format? - see attached ideas
- Possibly formats:-
- [Holy Communion Service | The Church of England](#)
- <https://www.churchofengland.org/prayer-and-worship/worship-texts-and-resources/common-worship/holy-communion-service#mm7c>

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To purchase the latter would cost £3.50 a book (perhaps the PCC members might donate a copy of the book to reduce cost of 20 copies = £70) or we could print the service out in a booklet form and save money

- It was agreed to discuss the change and content of the Evensong Service at our January Meeting - thoughts are that we have a morning service on the 3<sup>rd</sup> Sunday instead of Evensong / either all year or only in winter months - depends on clergy availability.
- Format of service - probably print the services out on paper instead of books. These will reflect the change of monarch.

#### 7. Christmas

- Carol singing Monday 19th December 6.30pm Cutlers Close
- donations Friends of Blandford Hospital - Alice will ask Fiona for the collecting bucket
  
- Christmas carol service - Friday 9th December 6.30 pm - will use the service planned last year - collection Dorset Air Ambulance - Caroline, Judith & Lucinda amended the plan - some different carols etc - Annette will ask people to read

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and publicise details in the Newsletter- Candles on the window ledge - flowers at Christmas

- Christmas Family Service Sunday 18th December 10.30 am led by Jenny Knotwell-Sissons

#### 8 Fund Raising

- 'Give a Little' web site - able to join this to the 'A Church for You' Web site - people, who no longer live in the area, sometimes wish to contribute to a church - fabric fund?? <https://givealittle.co/> - Christopher will look into this tool which might be a useful way of people giving to the church from further a field

#### 13. Any Other Business

##### NATIONAL BURIAL GROUNDS SURVEY

Eg

<https://kirkburton.burialgrounds.co.uk/mapmanagement/#/memorialmanagement/bed694c3-4ab2-406a-a466-4b28281c1416/obelisk/o/persons/abfd0448-5389-47f0-be90-06edaef6f562?tab=0>

- Consent from each PCC is required in relation to all elements of the project - the external survey, the internal survey, photography of all visible memorials and the scanning (digitizing) of the parish registers
- The survey, photography, register scanning, record transcribing and connection to the Church Heritage Record are all free. The monthly subscription is optional and provides the ability to record future updates, infill unmarked graves and record biodiversity.
- The work is being paid for by MyHeritage, an international online genealogy company. In return, they will have the sole rights to publish all the parish records on their website for 3 years after their digitisation
- Subscription fees will be £8.00 per month (plus VAT) for each individual church. Subscriptions will be fixed for five years from the start date. Any subsequent increase will be based upon the five-year inflation figures.
- Subscriptions can be taken out at any time in the future.
- A survey of the interior of the main church building will accurately record its size and shape. It is cost effective to do this at the same time as mapping the rest of the churchyard. AG will store the scan data and if/when requested to do so will be able to provide drawings, plans and measurements of the interior of the main church building. A fee will be charged for drawings and plans without the additional cost of a return to the site. The fee will depend on the size and detail in the church and what information is

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required on the drawing. AG will be pleased to discuss each case with the appropriate church or parish.

<https://archive-catalogue.dorsetcouncil.gov.uk/records/PE-IBB>

- All agreed this would be a good idea - Annette registered St. Eustace

Meeting closed at 8.55 pm

Next meeting Monday 16<sup>th</sup> January 7.30 pm